

Jamestown

S'KLALLAM TRIBE



JOB OPENING ANNOUNCEMENT

DATE: 05/12/10 REPORTS TO: Medical Clinic Manager
JOB TITLE: OB/Gyn Physician STATUS: Full Time

JOB SUMMARY: Provides services to maternity and gynecology patients at Jamestown Family Health Clinic including the diagnosis and management of obstetric and gynecologic disease. Provides obstetric/gynecology services to patients at Olympic Medical Center, including deliveries, emergency surgeries and other medical services as required. Acts as obstetric/gynecologic consultant to other health care providers such as family practice physicians, midwives, nurse practitioners, and physician's assistants, and to private medical practitioners. Develops, reviews, approves, and oversees the compliance of medical protocols and procedures for gynecologic, obstetric and midwifery services. Participates in the quality assurance and peer review system in compliance with applicable laws governing the licensing approval of the clinic assuring quality medical services are provided to all patients. Accepts referrals of obstetrical and gynecologic patients based on current Jamestown Family Health Clinic policies and procedures. Oversees the clinical performance of obstetrical and gynecological medical and support staff including nurse midwives, nurse practitioners, registered nurse, medical assistants and other clinical support staff. Provides education and training in-services for medical staff of the clinic and at Olympic Medical Center. Participates in departmental administration as assigned including quality assurance activities. Serves on Hospital Committees and work groups. Examines patients, using medical instruments and equipment. Elicits and records information about patient's medical history. Orders or executes various tests, analyses, and diagnostic images. Analyzes reports and findings of tests and examination, and diagnoses condition of patient. Administers or prescribes treatments and medications. Promotes health by advising patients concerning diet, hygiene, and methods for prevention of disease. Inoculates and vaccinates patients to immunize patients from communicable diseases. Provides prenatal and postnatal care to mothers and infants. Performs examination and screening procedures and inpatient and outpatient surgery commensurate with surgical competency. Rotates daily and weekend call schedules with other OB/Gyn physicians in the clinic and community. Arranges referrals, consultations, therapeutic services, and confers with other physician specialists on course of care and treatment.

MINIMUM QUALIFICATIONS: Possession of a valid Washington State Physician and Surgeons Certificate, a current Controlled Substance Registration certificate issued by the Drug Enforcement Administration, schedules 2, 2N, 3 3N, 4 and 5; and Board certification in Obstetrics and Gynecology by the American Board of Obstetrics and Gynecology. OB/GYN Board Certification must be achieved within two (2) years of the date of hire and maintained throughout the period of employment. Must be eligible for admitting privileges at Olympic Medical Center and other hospitals as required. ACLS certification is desirable. American Indian/Alaskan Native preference for qualified candidates.

APPLY TO: Gene Burwell, Medical Clinic Manager
808 N. Fifth Avenue, Sequim, WA 98382
(360) 683-5900, [Apply on line](#)
or E-mail: eburwell@jamestowntribe.org
or FAX: 360-683-4005
Open Until Filled

**OB/GYN Physician
Jamestown Family Health Clinic**

Position Description
Updated May 2008

SALARY RANGE: (Depending on Qualifications and Experience)

REPORTS TO: Medical Clinic Manager

SCOPE OF WORK

Physician provides comprehensive obstetrical and gynecological medical services for female patients. Physician services will include a full range of obstetrics and gynecology including female preventive health maintenance using appropriate national clinical guidelines. Physician provides female primary care in the areas of health maintenance, disease prevention, risk assessment, counseling, and the use of consultants and community resources. Physician shall supervise and evaluate nursing and other professional staff; and to perform other medically related and administrative duties as required

Physician services will be provided primarily in the Jamestown Family Health Clinic and Olympic Medical Center. Outpatient services may be provided or arranged at other locations.

Physician will participate in ongoing quality control of inpatient and outpatient care in coordination with local hospitals, regional and national professional associations and the Tribe; and, will engage in medical education and medical research activities as needed in support of the Clinic and Tribe's mission.

Oversight and consultative services will be provided for nurse practitioners, physician assistants and nursing staff that are providing services in the clinic. Physician may also provide direct supervision of students, residents, and allied health professionals who have educational experiences in the clinic.

DUTIES AND FUNCTIONS

Primary Duties:

- Provides services to maternity and gynecology patients at Jamestown Family Health Clinic including the diagnosis and management of obstetric and gynecologic disease.
- Provides obstetric/gynecology services to patients at Olympic Medical Center, including deliveries, emergency surgeries and other medical services as required.
- Acts as obstetric/gynecologic consultant to other health care providers such as family practice physicians, midwives, nurse practitioners, and physician's assistants, and to private medical practitioners.
- Develops, reviews, approves, and oversees the compliance of medical protocols and procedures for gynecologic, obstetric and midwifery services.
- Participates in the quality assurance and peer review system in compliance with applicable laws governing the licensing approval of the clinic assuring quality medical services are provided to all patients.
- Accepts referrals of obstetrical and gynecologic patients based on current Jamestown Family Health Clinic policies and procedures.
- May act as liaison/consultant to various individuals and groups.
- Oversees the clinical performance of obstetrical and gynecological medical and support staff including nurse midwives, nurse practitioners, registered nurse, medical assistants and other clinical support staff.
- Provides education and training in-services for medical staff of the clinic and at Olympic Medical Center.
- Ensures high quality of care for County patients at Olympic Medical Center and JFHC.
- Participates in departmental administration as assigned including educational and quality assurance activities.
- Serves on Hospital Committees and work groups.

Essential Functions:

- Examines patients, using medical instruments and equipment.
- Elicits and records information about patient's medical history.
- Orders or executes various tests, analyses, and diagnostic images to provide information on patient's condition.
- Analyzes reports and findings of tests and examination, and diagnoses condition of patient.

- Administers or prescribes treatments and medications.
- Promotes health by advising patients concerning diet, hygiene, and methods for prevention of disease.
- Inoculates and vaccinates patients to immunize patients from communicable diseases.
- Provide prenatal care to pregnant women, perform deliveries, and provide postnatal care to mothers and infants.
- Performs examination and screening procedures and inpatient and outpatient surgery commensurate with surgical competency.
- Rotates daily and weekend call schedules with other Ob/Gyn physicians in the clinic and community.
- Arranges referrals, consultations, therapeutic services, and confers with other physician specialists on course of care and treatment.

QUALIFICATIONS:

Possession of a valid Washington State Physician and Surgeons Certificate, a current Controlled Substance Registration certificate issued by the Drug Enforcement Administration, schedules 2, 2N, 3 3N, 4 and 5; and Board certification in Obstetrics and Gynecology by the American Board of Obstetrics and Gynecology. OB/GYN Board Certification must be achieved within two (2) years of the date of hire and maintained throughout the period of employment. Must be eligible for admitting privileges at Olympic Medical Center and other hospitals as required. ACLS certification is desirable.